SC CUSTOMER INFORMATION ADVISORY GROUP
MEETING SUMMARY
November 10, 1999

Meeting Agenda

- **Review meeting agenda & action items (Willis / Griffin)**
- **Review IMSC (Flannery)**
    - A high level overview of three development efforts was presented: Execution Work Management Package v1.0, Execution Work Management Package v1.1, and Budget Package v1.0.
    - Support Services Package v1.0 is being completed to include ad-hoc query and search capabilities. Customer Group input will be requested.
    - Beta 4 of Execution Work Management Package v1.0 has been released to Application Integration and Management (AIM) for rollout to SC HQS. Customer Group input will be requested.
    - The need for Organization Administrators to support the implementation of IMSC was discussed. Good candidates are being sought.
    - Question – What about the current incompatibility on MAC based systems and the Netscape browser?
    Answer – A browser neutral IMSC system is planned as an enhancement once IMSC is deployed to the PC user base.

- **System Operation overview (Whitt)**
    - Demonstrations of Execution Work Management Package v1.0 and v1.1 were given. The WEB address used for the demonstration was http://scimwww1t/imsc/imsc_home.asp.
    - Question – Can we have the editing ability assessable without Login?
    Answer – The current security requirements disallow this from happening however, proposal calculator functions are being moved to the non-Login area.

- **DOE Information Architecture Overview (Bolton)**
    - The DOE Business Model has been created (file name: BusModel_9Nov99.wpd) and is broken down into 7 major functional areas.
    - The Customer Group is requested to review the DOE Business Model.
    - Question – Where is the security section of the DOE Information Architecture?
    Answer – Security was not addressed, however Curt will find out why.
    - Question – Are you going to complete the project by December?
    Answer – Yes, with the exception of the Technology Architecture, which will become a separate project.

Meeting Attendees

Name		Organization	Contact Information
John	Willis – Chair	SC-55	3-4095
Ted	Griffin – Exec. Sec	SC-621	3-4602

Shahida	Afzal	SC-50	3-4941
Sharon	Betson	SC-73	3-3213
Clem	Boyleston	SC-623	3-9548
Pat	Flannery	SC-621	3-9002
Robbie	Green	SC-621	3-5015
Cathy	Hanlin	SC-23	3-1965
Gene	Hughes	SC-621	3-5409
Emily	Knouse	SC-622	3-1577
Jason	Kruse	SC-621	3-6592
Tom	Lombardo	SC-621	3-1312
Michael	Lynott	SC-621	3-6409
Mark	Orlestsky	SC-621	3-9774
Dean	Oyler	SC-22	3-6394
Bobbi	Parra	SC-74	3-3316
Anne	Priebe	SC-621	3-2449
Pat	Rice	SC-621	3-4556
Linda	Vargas	SC-621	3-5312
Roman	Whitt	SC-621	3-9298
David	Wigtil	SC-621	3-5730
Dick	Yockman	SC-621	3-3394

Action Items

- Action: The Customer Group will provide comments on the DOE Business Model to Curt Bolton by the first week of December. Ted Griffin will distribute the website address containing the DOE Business Model.

Proposed 11/17/99 Meeting Agenda

- Demonstrate Budget Package v1.0 (Orlestsky)
- Discuss "Touch the Desktop" IM Items for 1st Qtr FY2000 (Green – Group)

Proposed 11/24/99 Meeting Agenda

- Discuss Workstation Upgrade Plans (Green – Group)
- Discuss Helpdesk Procedures (Helpdesk Personnel/Group)